

Concert Management Office CD Request Form

*This form is used to order CDs from completed performances, not to request Recording Services for an upcoming performance.
You must present a valid **Northwestern University WildCARD** or **Photo ID** when submitting this form.*

Contact Information

Name:				
Address:				
	City:	State:	Zip Code:	
Phone:				
Email:				
The following people may receive (1) free CD copy per performance:				
<input type="checkbox"/> NU Faculty/Staff	<input type="checkbox"/> Conductor	<input type="checkbox"/> Guest Artist	<input type="checkbox"/> Soloist	

Performance Information

Ensemble:			
Performance Date:			
Start Time:			

Services

CD Duplication:	# of CDs:	Price per CD:	Amount:
		\$10.00	
	CD Shipping:	\$5.00	
		TOTAL:	

Receipt of Recording Agreement

I am a Northwestern University Faculty/Staff Member, Guest Artist, or Student. I understand that I am receiving this recording strictly for educational purposes. I agree to not reproduce, distribute, or sell this recording in any form.

Print Name

Signature

Date

Receipt

Staple receipt below: